

Application Form – Distance Education *Introduction to Chinese Herbology*

Complete applications are reviewed on an ongoing basis. The deadline for Distance Education courses is generally one week prior to the start of the course. Please contact KCCIHS if you require assistance with this application.

Course Dates:

- Fall Term (Sep-Dec)**
- Winter Term (Jan-Apr)**
- Summer Term (May-Aug)**

- I am applying as a Mature Student (over the age of 18 years)
- I am between 16 and 18 years of age and have a minimum of Grade 11 education (please send high school transcript).

1. Personal Information

Full Name: _____ Date of Application: _____
Address: _____ City: _____
Province/State: _____ Postal/Zip Code: _____ Country: _____
Telephone (home): _____ Telephone (mobile): _____
Email Address: _____ Date of Birth (Year, Month, Day) _____

2. Education

Please list the school(s) you attended. Mature students must provide a copy of government issued ID. (Transcripts are only required as proof of Grade 11 education, if not over the age of 18.)

<i>Institution</i>	<i>Location</i>	<i>Dates Attended</i>	<i>Level Attained</i>

3. In the space below, please tell us why you are interested in studying Chinese Medicine.

4. Sign

I hereby attest that all information provided in this application is true. I understand that if I wish to register in and complete a KCCIHS diploma program, I am required to follow the regular application process, including meeting all the pre-requisite post-secondary education and other requirements. I understand that, in order to receive credit for this Distance Education course within an KCCIHS program, I must have successfully completed all course requirements and received a grade of 65% or better.

Signature of Applicant _____ Date _____

5. Send

Please ensure that your application is complete. It should include the application form completed and signed; a copy of government issued ID, official transcripts if applicable (if you are between the ages of 16 and 18), and your short essay (item 3).

Please submit the application fee of \$50.00 to KCCIHS. The application fee may be sent via e-transfer to registrar@kootenaycolumbiacollege.com or paid over the phone at our bookstore by calling +1(250)352-5887. Canadian applicants may also pay by cheque.

Course fees (once accepted) can be paid the same way. Please see the table below for course tuition and fees. All amounts are in Canadian dollars.

Application Fee	\$50.00
Tuition	\$250.00
Herb Kit & Handouts:	\$115.00
Student Record Archiving Fee	\$5.00
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Total Before Shipping	\$420.00

Shipping Fee for Herb Kit:

Within BC:	\$20
Other Provinces within Canada:	\$25
United States:	\$40
Other countries:	\$80

The total course cost will depend on your location and will range from \$440-\$500.

Applications can be submitted online or downloaded/printed out and sent to:

Kootenay Columbia College
Attn. Registrar
#2 – 560 Baker Street
Nelson BC
Canada V1L 4H9

Phone: (250) 352-5887
Fax: (250) 352-3458
registrar@kootenaycolumbiacollege.com

Please note: If you are submitting application information by fax, please send the original copies in the mail.
All materials filed in support of this application become part of your permanent, confidential record at KCCIHS; they will not be returned.
All fees, terms, courses & policies are subject to change without notice.