

ADMISSIONS - RMT PROGRAM POLICY

KOOTENAY COLUMBIA COLLEGE OF INTEGRATIVE HEALTH SCIENCES		1365
Name of Institution		Institution Number
Admissions - RMT Program Policy	August 20, 2017	August 20, 2017
Name of Policy	Effective Date	Revision Date
REGISTERED MASSAGE THERAPY		
Name of Program		

We admit applicants who demonstrate maturity, commitment, preparation and a strong desire to enter the field of Massage Therapy.

As well, candidates are evaluated for emotional maturity and evidence of commitment to self-development, these being necessary requirements to safely and professionally practice Massage Therapy.

ADMISSION PREREQUISITES:

1. Grade 12 graduation or equivalent (BC High School Diploma, BC Adult Graduation Diploma, General Education Development – GEC, or an equivalent secondary school completion from another jurisdiction).
2. Proficiency in oral and written English to the Grade 12 level. Students who have English as a second language may be required to provide evidence of proficiency in English (see Language Proficiency Assessment Policy).
3. Successful completion of the Weekend Introduction to Massage Therapy Workshop completed at KCCIHS's Kootenay Registered Massage Program (We will accept intro courses from other MT schools).

ADMISSION REQUIREMENTS:

A complete application includes the following:

1. A completed application form
2. Up-to-date résumé
3. Personal essay (1,000 words minimum). Topic, "Why do I want to study massage therapy?"
4. Complete official transcripts of secondary and post-secondary education sent directly to us from all institutes attended
5. Relevant non-formal education documentation (certificates, letters of recognition, volunteer events)

6. Physician's certificate of health (Western, Chinese or Naturopathic physician); a general statement of your current state of physical and mental health; **severe allergies must be mentioned on it**
7. Two letters of recommendation from professionals with the following designations: teachers, principals, lawyers, doctors, massage therapists, pharmacists, law enforcement officer to be sent directly to KCCIHS's Kootenay Registered Massage Program
8. Criminal Record Check done through <https://justice.gov.bc.ca/eCRC/> (Access Code: B97KBCTESG)
9. Successful completion of the Weekend Workshop Introduction to Massage Therapy completed at KCCIHS's Kootenay Registered Massage Program (we will accept intro courses from other MT schools)
10. Application fee of \$150.00 CDN (non-refundable), payable to KCCIHS's Kootenay Registered Massage Program. Out-of-country applicants should submit the application fee in the form of a money order in Canadian funds

OTHER ADMISSIONS PROCEDURES:

1. A sincere interest in Massage Therapy, demonstrated by personal essay.
2. Financial resources to complete the program. Prospective students will be asked to submit a sample budget of how they will meet their financial needs during the program.

All applicants will be interviewed either in person, via telephone or live videoconference medium such as Skype.

PRIOR LEARNING ASSESSMENT:

We recognize prior learning experiences as an important factor during selection of candidates. Prior learning and transfer of credit from other Massage Therapy programs in BC and other post-secondary institutions, out of province or internationally will be considered on an individual basis. In the next few months we will be reviewing our current PLAR assessment policies to further enhance our assessment for the massage therapy program.

The Application Committee may request a personal or telephone/skype interview with any applicant.

FIRST AID & CPR PREREQUISITE:

Prior to commencing practicum work in KCCIHS's Kootenay Registered Massage Program student clinic and outreach programs students must complete Standard First Aid and level "C" CPR training as certified by the Canadian Red Cross Society. These registrations must be kept current throughout all practicum training.

IMPORTANT NOTES REGARDING SCHEDULING:

Any student enrolled in part-time to full-time studies understands that they must be available to attend classes/clinic between 8am and 6pm from Monday-Friday. KCCIHS reserves the right to

change the schedule within these times to accommodate instructor availabilities without affecting the students' obligation to be available during these times.

KCCIHS's refund policy will reflect the students' obligation to be available from Monday to Friday 8am-6pm.